

NorthStar Module

Utilities

1. G/L Posting Control Table
 - a. Important Update Regarding Year End Processing

G/L CONTROL TABLE FOR YEAR END PROCESSING

IMPORTANT UPDATE REGARDING YEAR END PROCESSING

In preparation for 2020 Year End activities, an issue has been identified that requires your attention.

G/L Posting Control

Any utility with a Fiscal Year End of December 31, 2020, it is standard practice to update your G/L Control Setup > Start Year and Current Month values to 2021 and 1 respectively.

When entering this combination into NorthStar, users will receive an error message.

Utilities > G/L Interface > G/L Posting Control (G/L Control Setup)

G/L Control Setup (EDIT)

1 of 1

OK Cancel

G/L Control

Version No.: 5

Account Format: 1442

Encumbrance Accounting: N

History Years: 7

Year End Month: 12

Active Month: 5

Start Year: 2021

Add Encumbrance to YTD: N

Next Pseudo: 1

Computer Forecast Method: 2

Current Month: 1

Last Year End Date: 2020-12-31

NorthStar

ERROR: The form contains invalid or incomplete data.

- Start Year must be between 1990 and 2020

These errors must be fixed before the record can be saved.

OK Copy Error

Ready

To update the Post Month/Year to Jan/2021, enter the values as shown below:

Start Year = 2020

Next Pseudo = 1

Current Month = 13

Last Year End Date = 2020-12-31

G/L Control Setup (BROWSE)

1 of 1

OK Cancel

G/L Control

Version No.: 5

Account Format: 1442

Encumbrance Accounting: N

Year End Month: 12

History Years: 7

Active Month: 5

Start Year: 2020

Next Pseudo: 1

Add Encumbrance to YTD: N

Current Month: 13

Computer Forecast Method: 2

Last Year End Date: 2020-12-31

Override Password: dontdo

G/J by Login: 1

R/J by Login: 1

Fund Accounting: N

Fund Level: 1

Suspense: 9.9999.9999.99

Surplus/RE: 9.9999.9999.99

InterFund: 9.9999.9999.99

Ready

The **Start Year** should remain 2020.

Continue to update the **Current Month** at each subsequent month end as shown in the example to the right.

2021	January	13
2021	February	14
2021	March	15
2021	April	16
2021	May	17
2021	June	18
2021	July	19
2021	August	20
2021	September	21
2021	October	22
2021	November	23
2021	December	24

For customers whose Fiscal Year End is not December 31, 2020, you will need to consider this as your year-end approaches, the first month of 2021 will become 13 and each month will increment similarly.

Frequently Asked Questions:

Q: *What is the expected timeframe for fixing the G/L Control Posting table issue?*

A: *This issue will be addressed during the summer of 2021 and will require a current version of the software in order to continue beyond December 2021. Until the fix is deployed, continue incrementing the months as indicated on page 3.*

Q: *What date should be entered when creating Stat Reports?*

A: *Stat Reports require dates be entered as usual (ie – JAN/2021, etc.). The system does recognize 2021 dates in all other areas outside the G/L Posting Control table.*

Q: *Will leaving pending transactions on customer accounts for the PAP Cashiering journal affect any year-end reports?*

A: *No. Pending transactions will not be included in the year-end reports.*

Q: *Does the A/R as at report include pending journal transaction amounts?*

A: *No. The A/R does not include pending payments. The reports only look at posted transactions.*

Q: *If a cashiering journal posted in December 2020 to January 2021 and the fiscal period has been edited to 2020 month 13, should JAN/2021 be used as the Posting Month in the cashiering journal? How will this affect year-end reports?*

A: *If a cash batch is posted to January 2021, enter JAN/2021 as the posting month. With the transaction posted to January 2021, the journal will not be included in the 2020 reports.*

Q: *Using the above scenario, how will this affect the A/R as at report? Does the A/R as at report pull the actual balance on customer accounts including future post/transaction dates?*

A: *The A/R report does pull in the future dated posting journals for when the journal posted.*