

## Setup Requirements

Prior to posting any batch or journal in the new year, update the G/L Posting Control table. Failure to do so will prevent the General Ledger from reconciling.

### G/L Control Setup

From the Utilities module, open the **G/L Posting Control** table.

Click **OK** to load and review the current settings.

Click the **Edit** icon.

Update the following fields as shown below:

- **Start Year** = current year
- **Current Month** = 1 (January)
- **Last Year End Date** = last day/month of the previous year

Click **OK** to save changes.

*The example shows the Start Year as 2022 with the Current Month set to January and the Last Year End Date set to 2021-12-31.*

Utilities > G/L Interface > G/L Posting Control

G/L Control	
Version No.:	5
Account Format:	43241000000000
Encumbrance Accounting:	N
History Years:	7
Year End Month:	12
Active Month:	9
Start Year:	2022
Add Encumbrance to YTD:	N
Next Pseudo:	1
Computer Forecast Method:	2
Current Month:	1
Last Year End Date:	2021-12-31
Override Password:	dontdo
G/J by Login:	1
R/J by Login:	1
Fund Accounting:	N
Fund Level:	1
Suspense:	9999.999.99.9999.9
Surplus/RE:	9999.999.99.9999.9
InterFund:	9999.999.99.9999.9

## Program Key Value

Locate the **FISCALYEARBEGIN** Program Key Value.

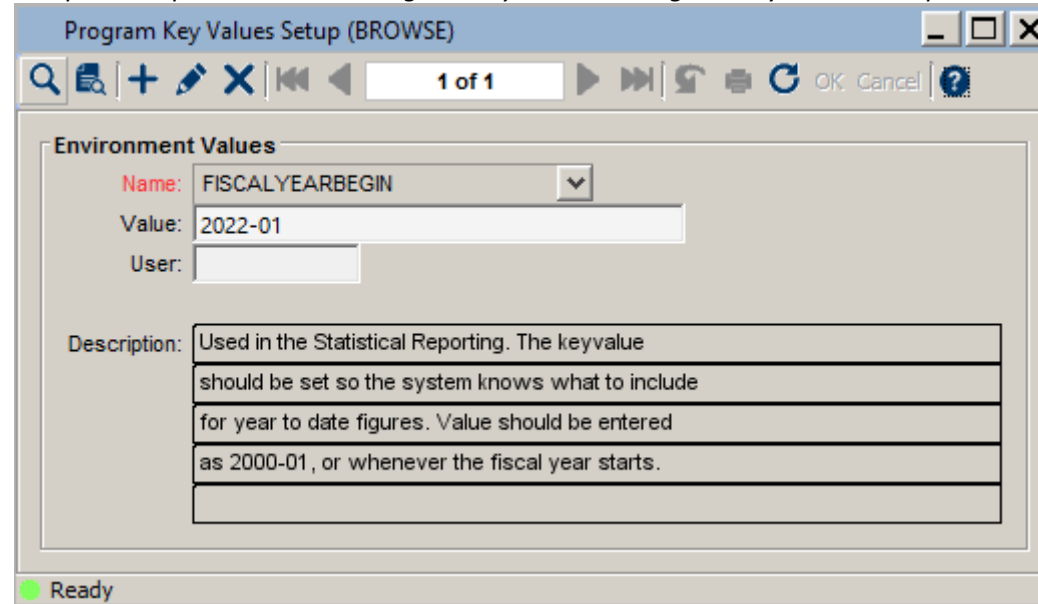
Click the **Edit** icon.

Update the **Value** to the 'current year'-01.

Click **OK** to save the changes.

*The example shows the Value set to 2022-01.*

Setups > Setups > Standard > Program Key Values > Program Key Values Setup



Program Key Values Setup (BROWSE)

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OK Cancel ?

**Environment Values**

Name: FISCALYEARBEGIN

Value: 2022-01

User:

Description: Used in the Statistical Reporting. The keyvalue should be set so the system knows what to include for year to date figures. Value should be entered as 2000-01, or whenever the fiscal year starts.

Ready