

Archived G/L Posting List

Navigate to the **Utilities** module.

Open the **Archived G/L Posting List**.

Set the **Post Month** to first posting month of the year.

Note: The first posting month of the year is most often February.

Set the **Journal Code** to BJ (Billing Journal).

Click **OK** to begin the report process.

May run by dates, etc., but recommended execution is by Post Month and Journal Code.

Utilities > G/L Interface > Archived G/L Posting List

Archived GL Posting List (FIND)

G/L Posting Transactions

Archive Date:

Post Month: FEB/2021

Application:

Journal Code: BJ

Number:

Pseudo No:

Account No.:

Post Date:

Ready OK Cancel

The report auto-opens upon completion.

Review the report.

Save or Print the report per normal utility procedure.

Click Close when done.

Always On Utilities		agiessen		ARCHIVED G/L POSTING LIST		11/21/2021	11:23	Page:1	
Date	Source	Jrnl#	Reference	Explanation	Debit	Credit	Net		
Post Month: FEB/2021									
Account : 5430.142.00.0000.0					ELEC ACCTS RECEIVABLE				
03/07/2021	FB	BJ	813	BILLING JOURNAL	903843.89	0.00			
03/07/2021	FB	BJ	814	BILLING JOURNAL	848.93	0.00			
03/07/2021	FB	BJ	815	BILLING JOURNAL	648.90	0.00			
03/01/2021	FB	BJ	811	BILLING JOURNAL	2600.02	0.00			
03/01/2021	FB	BJ	812	BILLING JOURNAL	2582.31	0.00			
02/28/2021	FB	BJ	809	BILLING JOURNAL	305.47	0.00			
02/28/2021	FB	BJ	810	BILLING JOURNAL	2727.02	0.00			
02/27/2021	FB	BJ	808	BILLING JOURNAL	181.29	0.00			
02/26/2021	FB	BJ	807	BILLING JOURNAL	65.88	0.00			
02/25/2021	FB	BJ	806	BILLING JOURNAL	165.84	0.00			
02/22/2021	FB	BJ	804	BILLING JOURNAL	58.22	0.00			
02/21/2021	FB	BJ	803	BILLING JOURNAL	58.41	0.00			
02/20/2021	FB	BJ	802	BILLING JOURNAL	122.21	0.00			
02/19/2021	FB	BJ	801	BILLING JOURNAL	8.32	0.00			
02/15/2021	FB	BJ	800	BILLING JOURNAL	76.00	0.00			
02/14/2021	FB	BJ	798	BILLING JOURNAL	31.91	0.00			
02/13/2021	FB	BJ	797	BILLING JOURNAL	45.45	0.00			
02/12/2021	FB	BJ	790	BILLING JOURNAL	40.98	0.00			
02/08/2021	FB	BJ	783	BILLING JOURNAL	3.74	0.00			
Account Subtotal :					914414.79	0.00	914414.79		
Account : 5430.142.00.1300.0					COMM TO COMMUNITY A/R				
03/07/2021	FB	BJ	813	BILLING JOURNAL	7478.92	0.00			
03/07/2021	FB	BJ	814	BILLING JOURNAL	12.54	0.00			
03/07/2021	FB	BJ	815	BILLING JOURNAL	3.04	0.00			
03/01/2021	FB	BJ	811	BILLING JOURNAL	7.50	0.00			
03/01/2021	FB	BJ	812	BILLING JOURNAL	7.50	0.00			
02/28/2021	FB	BJ	809	BILLING JOURNAL	6.68	0.00			