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November 10, 2021

NOTICE OF PUBLIC MEETING

Chair Jeff Feldt has called for a meeting of the Executive Committee of WPPI Energy as follows:

**Executive Committee Meeting
Thursday, November 18, 2021
8:30 AM**

**Waupun Utilities
817 S Madison Street
Waupun, Wisconsin 53963**

AGENDA

- I. **Consent Agenda.** (All items are considered routine and will be acted upon by the Executive Committee by one motion. There will be no separate discussion of these items unless a member of the Executive Committee so requests, in which event the item will be removed from the consent agenda and be considered separately.) **(Action)**
 - A. Approval of the Minutes of the Executive Committee meeting held on October 28, 2021 in Lake Mills, Wisconsin
 - B. Approval of Baker Tilly Addendum to 2021-2023 Annual Audit Engagement Letter
 - C. Approval of Changes to WPPI Employee Handbook – Purchasing Policy
- II. Financial Reports
 - A. Finance and Audit Committee
 1. **Approval of Financial Reports for October 2021 (Action)**
 - B. Finance
 1. **Finance, Accounting & Risk Management**
 - a) **Approval of First Amendment to Power Purchase Agreement (Action)** *(This item may be held in closed session pursuant to Wis. Stats. § 19.85(1)(e) and other relevant law.)*
 2. Administration and Human Resources

III. **Approval and Recommendation of 2022 Budget (Action)**

IV. **Approval and Recommendation of 2022 Rates (Action)**

V. **Advisory Group Updates**

VI. Staff Reports

A. Services and Business Strategy

1. **Senior Vice President Report**

2. Energy Services

a) **Approval of Official Service Document 2k) Energy Management Services for Schools and Governments (Action)**

3. Distribution Services

4. Member Relations

5. Rates and Billing

6. Communications

B. Business Technology Solutions

1. **Chief Information Officer Report**

2. Information Technology

a) **Cyber Security Update**

3. Customer Information Systems

4. Advanced Metering Infrastructure

C. Power Supply

1. **Senior Vice President Report**

2. Operations

3. Planning and Transmission

4. Power Supply Resources *(These items may be held in closed session pursuant to Wis. Stats. § 19.85(1)(e) and other relevant law.)*

a) **Approval of Capacity Transaction Novation Agreement and related Confirmation Letter (Action)**

b) **Boswell Unit 4 and Elm Road Fuel Update**

D. Legal and Government Relations

1. **State and Federal Litigation** *(This item may be held in closed session pursuant to Wis. Stats. § 19.85(1)(g) and other relevant law.)*

2. **Federal Matters (including Legislative and Regulatory, TAPS and FERC)**

3. **State Matters (including Legislative and Regulatory, CFC and PSC)**

E. President/CEO

1. **Activities, Events and Meetings**

2. **Member Issues**

VII. WPPI Member Update

VIII. Personnel Committee *(These items may be held in closed session pursuant to Wis. Stats. § 19.85(1)(c) and other relevant law.)*

- A. Vacancies, hiring efforts, new hires and benefits
- B. **Recommendations on Certain Employee Compensation Matters (Action)**
- C. **Annual CEO Review (Action)**

IX. Meeting Wrap-Up and Discussion of Future EC Meeting Agenda Items

For Executive Committee members, attached are:

- 1. Proposed Minutes of the October 28, 2021 Executive Committee Meeting
(AGENDA ITEM I.A)
- 2. Baker Tilly Addendum to 2021-2023 Annual Audit Engagement Letter
(AGENDA ITEM I.B)
- 3. WPPI Employee Handbook – Purchasing Policy
(AGENDA ITEM I.C)
- 4. First Amendment to Power Purchase Agreement
(AGENDA ITEM II.B.1.a)
- 5. 2022 Budget and Rates Materials
(AGENDA ITEM III-IV)
- 6. Official Service Document 2k) Energy Management Services for Schools and Governments
(AGENDA ITEM VI.A.2.a)
- 7. Novation Agreement and NAEMA Confirmation Letter
(AGENDA ITEM VI.C.4.a)
- 8. Staff Reports
(AGENDA ITEM II.B and VI)

NOTES:

- 1. All agenda items in bold will be updated orally at the meeting. Other reports may be updated orally. Agenda items are expected to be taken up in the order listed but may be taken out of order at the discretion of the Executive Committee.
- 2. The Executive Committee may take action on various matters related to each of the agenda items. The Staff Reports and the above agenda indicate possible WPPI Energy action items. Other action items may be raised during the course of discussions.
- 3. If a WPPI Energy member wishes a copy of any or all of the attachments to this notice, please contact Vicki Hewitt at (608) 834-4573 or by e-mail vhewitt@wppienergy.org.

cc: Wisconsin State Journal